



## **CUSTOMER IDENTIFICATION PROGRAM (CIP) -IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT**

To help the government fight the funding of terrorism and money laundering activities, financial institutions are required by Federal law to obtain, verify, and record information that identifies each individual or entity that opens an account or requests credit.

**What this means for individuals:** when an individual opens an account or requests credit, we will ask for their name, residence address, date of birth, tax identification number, and other information that allows us to identify them. We may also ask to see a driver's license, passport, or other identifying documents.

**What this means for other legal entities:** When a corporation, partnership, trust, or other legal entity opens an account or requests credit, we will ask for the entity's name, physical address, tax identification number, and other information that will allow us to identify the entity. We may also ask to see other identifying documents, such as certified articles of incorporation, an unexpired government-issued business license, partnership agreements, or a trust instrument.

Each time an account is opened for a legal entity, we are required to ask you for identifying information (name, residential address, date of birth, social security number, and identifying documents for:

- Each individual that has a beneficial ownership (25% or more) in the legal entity; and
- One individual that has significant managerial responsibility for the legal entity.

We proudly support all efforts to protect and maintain the security of our customers and our country.

**All new accounts verified through**

***ChexSystems***<sup>®</sup>

Risk, Fraud and Compliance Solutions

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