# **Escrow Analysis Guide & Sample**

## **1. Anticipated Escrow Account Disbursements**

This section estimates the amounts that will be paid out of your escrow account over the next year to cover your property taxes and any other expenses received.

# **Escrow Account Projection for the Coming Year**

This chart shows the estimated activity in your escrow account over the next 12 months (both deposits made from your mortgage payments and withdrawals made to pay your tax bill). These estimates are based on your current tax and insurance costs. If your expenses change throughout the year, your actual payment amounts may also change.

# 2. Escrow Shortage Explanation and Amount (if applicable)

If your escrow account doesn't have enough money to cover upcoming tax, the amount of the shortage will be shown here.

#### **Escrow Surplus Check (if applicable)**

If your escrow account has more than \$50 extra after covering tax payments for the year, you will receive a refund check for the surplus amount the following month, separate from your escrow analysis.

## 3. Payment Information

This breaks down your new total monthly mortgage payment amount for the next 12 months, including when the new payment will start if you don't take any action on an escrow shortage (see bottom of page for more on shortage payment options).

#### 4. Annual Escrow Account Disclosure Statement – Account History

This shows all the actual escrow account activity over the past year (like deposits made from your payments and disbursements made for taxes and insurance). It compares this to what was originally projected as well.

#### Payments To Escrow Account

Projected column lists the original projected payments to be made into escrow. Actual column lists the actual payments deposited.

# Payment From Escrow Account

Projected column lists the original projected amount to be disbursed from escrow. Actual column lists the actual amounts disbursed.

# **Projected Escrow Description**

Describes the item paid from escrow (ex: taxes or insurance).

# Escrow Balance Comparison

The *Projected* column lists the originally projected escrow balance after each payment or disbursement from escrow. The *Actual* column lists actual escrow balance after each payment or disbursement.

#### **Shortage Payment Options**

If you have an escrow shortage, you have several options:

Option 1: Pay your shortage in full. Keep in mind your payment could still go up at any point in the upcoming year.

**Option 2**: Update your monthly payment amount in digital banking. If you set up a recurring transfer or Bill Pay in digital banking or through an outside vendor (such as another bank), update your payment amount before the effective date listed on your analysis.

**Option 3**: Do nothing (this only applies if you have automatic payments set up directly through your loan account—not in digital banking). Your shortage amount will automatically get spread out and added to your new mortgage payments over the number of months shown on your analysis.



# Sample

 Statement Date:
 07-12-2024

 Account Number:
 900000

 Escrow Balance:
 \$784.60

 For Customer Inquiries Call:
 800-478-6990 X1560

710 John B. Customer 246 Main St Milford MA 01757-3030

> ANNUAL ESCROW ACCOUNT DISCLOSURE STATEMENT PROJECTIONS FOR COMING YEAR 09-2024 THRU 08-2025

This is an estimate of activity in your escrow account during the coming wear based on payments anticipated to be made from your account.

	Payments	Payments		Projected
Month/	To Escrow	From Escrow		Escrow
Year	Account	Account	Description	Balance
Required	Starting Balan			820.52
09-2024	404.84	0.00		1,225.36
10-2024	404.84	0.00		1,630.20
11-2024	404.84	1,225.36	Town of Milford, Tax	809.68
			Collector	
12-2024	404.84	0.00		1,214.52
01-2025	404.84	0.00		1,619.36
02-2025	404.84	1,208.04	Town of Milford, Tax	816.16
			Collector	
03-2025	404.84	0.00		1,221.00
04-2025	404.84	0.00		1,625.84
05-2025	404.84	1,208.04	Town of Milford, Tax	822.64
			Collector	
06-2025	404.84	0.00		1,227.48
07-2025	404.84	0.00		1,632.32
08-2025	404.84	1,216.70	Town of Milford, Tax Collector	820.46

Under Federal Law, your lowest monthly balance should not exceed \$809.69 or 2 months of the anticipated payments from escrow. We chose a low balance of \$809.68 or 1/6th of anticipated payments from escrow. In order to achieve this low balance, your starting balance should be \$820.52 as shown above.

In fact, your anticipated escrow balance at the beginning of 09-2024 is \$1,213.80. This means that you have a surplus of \$393.28. This surplus must be returned to you unless it is less than \$50 in which case we have the additional option of lowering your monthly payments accordingly. We are sending you a check for the surplus.

Please keep this statement for comparison with the actual activity in your escrow account at the end of the escrow computation year.

four new monthly mortgage payment for the coming year starting 09-2024 will be \$1,924.90 of which \$1,520.06 will be for principal and interest, and \$404.84 rill go into your escrew account. The terms of your loan may result in changes to the monthly principal and interest payments during the year.

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LO John B.					
246 Main	St MA 01757-30	0.20			
Millord	MA 01/5/-30	130			
	ANNUAL ESC	ACCOUNT H	DISCLOSURE STATEMENT HISTORY		
			ty in your escrow account fro computation year - 09-2024.	am 09-2023 v	ap to
Your month.	ly mortgage p	ayment for	the past year was \$1,949.26	of which	
\$1,520.06 account.	as for princ	ipal and in	nterest, and \$429.20 went int	to your esca	COW .
account.					
The	following c	compares Act	tual Activity to Prior Project	stion:	
Projected		Projected	Actual Payments		
Payment		Payments	Payments From		Escrow
nth/ To ar Escrow		From Escrow	From Escrow	Balance	
E ESCLO	ESCLOW	LISCIOW	Escrow Description	Projected	ACCUAL
arting Baland	e			858.45	920.70
-23 429.20	429.20	0.00	0.00	1,287.65	1,349.90
-23 429.20	429.20	0.00	1225.36*Town of Milford,	1,716.85	
			Tax Collector		553.74
-23 429.20			0.00*	858.44	982.94
-23 429.20		0.00	0.00	1,287.64	1,412.98
-24 429.20	0.84	0.00	*Credit Interest 1208.04*Town of Milford,		
-24 429.20	429.20	0.00	Tax Collector	1,716.84	634.14
-24 429.20	429.20	1287.62	0.00*	858.42	1,063.34
-24 429.2		0.00	0.00	1,287.62	1,492.54
		0.00	1208.04*Town of Milford,	1,716.82	1,492.54
	123.20	0.00	Tax Collector	1,710.02	713.70
	429.20	1287.61	0.00*	858.41	1,142.90
-24 429.20					
-24 429.20 -24 429.20		0.00	0.00	1,287.61	1, 572.10
-24 429.20 -24 429.20 -24 429.20	429.20	0.00	0.00 1216.70*Town of Milford,	1,287.61	1, 572.10
-24 429.20 -24 429.20 -24 429.20	429.20				1,572.10
-24 429.20 -24 429.20 -24 429.20	429.20 429.20		1216.70*Town of Milford,		

ESCROW ANNUAL INFORMATION